How to Create a Transfer Task

In the *Learner-Active, Technology-Infused Classroom*, a transfer task refers to a summative assessment in which students must transfer the knowledge gained throughout the *authentic learning unit* to a new situation through a performance-based task.

A transfer task should:

- be authentic and set in a novel context
- require one or two class periods for students to complete
- require students to apply their learning and demonstrate understanding of the content
- include a short rubric or scaled checklist for grading/evaluation purposes

Follow the steps below to create a transfer task for an *authentic learning unit*.

Step 1
Identify the skills and concepts students will learn during the *authentic learning unit*.

Step 2
Consider how this content is used in the real world. What challenge or problem could you present to students that would require them to apply their knowledge of this content?

Step 3
How will students demonstrate content knowledge? What form will the final products take (e.g., essay, diagram, model, etc.)?

Step 4
Draft your transfer task statement.

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Step 5

Create a list of expectations that you will include for student reference. Be specific so students know exactly what to include in their responses (e.g., number of details to support a claim, number of elements within a diagram, etc.).

Step 6

Determine the type of evaluation you will use to grade the transfer task. Rubrics or scaled checklists are recommended. Outline your grading criteria below.

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